

Heritage Place Homeowner's Association

ARCHITECTURAL IMPROVEMENT REQUEST (ARC Form)

(Submit form to AMA - fax: 866-341-0133 or email: admin@AMAcolorado.com)

Please use only black ink when filling out this form, and make sure all information is legible

Homeowner Name: _____ Phone: _____

House Number and Street: _____

Homeowner Email Address: _____

Request for the following (check all that apply):

- Roofing Materials (indicate type, manufacturer and color)
- Addition to Home/Garage (include drawings)
- Window or Door Replacement (indicate manufacturer, style, color, and picture of product)
- New Siding (indicate manufacturer, style and color)
- Patio Cover or Enclosure (include drawings)
- Adding Skylights (include manufacturer, style, and picture of product)
- Adding/Replacing Fencing Along Property Line (indicate style, height, length, and distance from edge of property line)
- Adding a Deck (include drawings)
- Exterior Painting (also requires paint request form be submitted)
- Shed (include color, type, dimensions, and location on property)
- Adding/Changing Driveway and/or Walkway (include drawings and materials to be used)
- Replace Garage door
- Dumpster required? (Include expected duration/dates dumpster will be present)
- Other

Describe the proposed improvement below (use attachment(s) if necessary):

Attachments included (check all that apply):

- Drawings/Plan
- Additional Attachments
- Siding/Roofing Sample
- Picture(s)
- Color Chip
- Catalog
- Additional Attachments

Estimated Start Date: _____ **Estimated Completion Date:** _____

Approved improvements must be completed within 1 year of approval date or you will need to resubmit.

Homeowner Responsibilities and Agreement:

I understand that I must receive approval of the Architectural Review Committee (ARC) before proceeding with any of the above modifications to the exterior of my property. I understand that the ARC does not warrant or recommend any specific products, manufacturers or service providers. I also understand that it is my responsibility to obtain any and all permits required for the improvements being made. I agree to complete the improvements and have the premises cleaned up in a timely fashion once approved. Upon the completion of my improvement(s) I authorize the ARC to enter my property for exterior inspection at a mutually agreed upon time.

Homeowner Signature: _____ **Date:** _____

BOARD ACTION Date: _____

- APPROVED
- APPROVED WITH CONDITIONS (see below)
- DISAPPROVED

Conditions (if applicable): _____

Board (Print Name): _____ Date: _____

Board (Print Name): _____ Date: _____

Board (Print Name): _____ Date: _____